



OTTAWA CZECH SCHOOL
Individual and small group classes

Dear students!

Thank you for your interest in our *individual and small group classes*.

Our teachers have teaching experience in classrooms of all sizes, from big introductory classes, smaller university groups, and community groups to one-to-one lessons. They have experience in teaching at every level from beginner to advanced, as well as in classes with students of different levels of language proficiency.

Our basic classes are 60 minutes long, and we work on all four basic language skills: speaking, reading, writing, and listening. Longer, 90-minute classes are an excellent once-per-week option, as they provide more opportunity to practice communication.

A typical class would consist of an opening conversation about the prior week; vocabulary and grammar exercises; reading and comprehension; communication games and songs; and listening exercises (with a variety of audio and video material). We do give our students homework and expect them to come to classes prepared.

Classes are usually offered in sets of 8, ending with a short evaluation of the skills learned and reassessment of the student's goals. You can pay by e-transfer or by cheque on the first day of a new set of 8 classes. The class shall be given at a regular day and time. If you must reschedule, please contact the teacher no less than 24 hours prior to the lesson, preferably via email. If you miss a scheduled class without prior notice, the fee for the class cannot be refunded.

One-to-one lesson rates: 90 minutes: \$75 per student 60 minutes: \$50 per student 30 minutes: \$25 per student (option for children)

Preferential rates are possible for groups of 2 students and more. Generally, the price drops by 50% from a one-to-one lesson to a small group class. A one-hour class for 3 people would thus amount to \$75 in total (\$25 per student).

Payment must be made before the start of the course. In special cases, two installments can be made, the first at the beginning, and the second halfway through the course. All payments by e-transfer should be made to the email address agreed upon with your private teacher. Let the teacher know in advance if you will be using a verification question when sending money.

Yours truly,

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